

Oct 15, 2020

**Board in attendance**

President- Sara Lewis

Vice President/Concessions- Christy Cochrane

Secretary- Shelle Flowers

Treasurer- Susan Fellin

Membership/Parliamentarian- Lynn Cox

Hospitality-Danielle Harris

Advertising/Marketing- Amye Bergman

**Faculty in attendance**

Activities Director- Michael Jiancristoforo

**Others**

Cheri Peterson

Katie Moss

Denise Martin

Marcia Moseley

- **Meeting called to order by President Sara Lewis**
- Approval of minutes motion by Lynn & 2<sup>nd</sup> by Susan-Approved

**Review of AD Accounting Procedures-Cheri Peterson**

- Breakdown of Accounting procedures for AD
- Measured Checks & Balances
- Analysis of Perkins Orders, Expenditure Vouchers, Checks and Accounts
- Purchase Orders \$100 or more must be signed by Principal or Admin
- Multiple quotes needed depending on dollar amount (example 3 quotes over \$2000)
- 4 years or more of perfect audits
- County provides an internal audit
- All contributions/Donations noted on spreadsheet
- Home game gates fees are split with opponent

### **Treasurer**

- Checking Balance- \$63,742.30
- Savings Balance--- \$14,844.26
- Helmet Fund transferred from Savings to Checking---\$5217.52
- Tax form 990 Filed

### **Nominating Committee**

- Follow up with Coach J on potential parent volunteer list from coaches
- Discuss open positions with new folks in attendance
- Present nominations next meeting

### **Spirit Wear/Website**

- Sell Teal Towel (Similar to NFL Steelers Terrible Towel) Julie will follow up with BSN
- Due to COVID year special shirt/sweatshirts  
Verify if a poll for students to vote on design is possible
- Amye discuss with Melvin best way to sell spirit wear online including costs
- Discussion of Holiday Shop & Yard Signs

### **Senior Athlete Recognition Ideas**

- Senior shout out video/twitter messages sent by Coach J and JAA
- Fatheads-Senior athlete's photo on a stick
- Athletic Legacy Bricks to build wall around football stadium gates
- Photos of seniors placed around field and gym
- Reach out to sponsors to adopt a senior

### **Fundraising**

- Spirit Nights at drive thru/takeout restaurants

### **Other Business**

- HUDL price updated to \$2,899 for this year and \$8,000 next year
- Review nonprofit fundraiser: <http://medhome.plus.org>
- Lacrosse uniforms will be purchased sometime in December
- Introduction of others attended and discussion of open board positions

✓ Next meeting: November 5 @ 7pm

- Meeting adjourned: motioned by Sara, 2<sup>nd</sup> by Amye